

Instructions to Apply for Commercial Kitchen Rebates

1. **Verify** that the **model #'s** for the type of **equipment** being purchased are on the lists of eligible models. These lists are periodically updated (by PSE using Energy Star, Consortium for Energy Efficiency and Food Service Technology Center).

At least monthly, check to see if the lists you have are the most up to date. Go to the business section of www.pse.com for links to the lists or contact PSE directly. <http://www.pse.com/solutions/forbusiness/Pages/comRebates.aspx>

2. **Complete** the 'Commercial Kitchen Equipment Rebates from Washington Utilities' **Application**. PSE will accept applications for all other utilities participating in the Commercial Kitchen Rebate program (PSE, Seattle City Light, Snohomish County PUD, Tacoma Power, Cascade Natural Gas, The Saving Water Partnership and Cascade Water Alliance).

PSE will forward the applications to the appropriate utility for you.

When processing a rebate at the **Point of Sale** (taking rebate off customer invoice) be sure to designate on the front of the Application that the check should be made payable to Vendor (and which salesperson transacted the sale). We call this designation the Assignment of Funds.

3. **Send** Application and a copy of Invoice to **Puget Sound Energy**.

Summary:

1. **Choose qualifying equipment. Refer to qualifying lists.**
2. **Complete Application (designating the Assignment of Funds).**
3. **Send Application and Invoice to PSE.**

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