



## MEETING OF THE BOARD OF DIRECTORS

### MINUTES

BELLEVUE CITY HALL

JUNE 27, 2007

#### EXECUTIVE SESSION

At 3:33 PM Grant Degginger, Chair, announced an Executive Session to last approximately 1 hour to consult with counsel regarding acquisition of property and confidential settlement discussions.

#### REGULAR MEETING

At 4:37 PM the Chair called the regular meeting to order. Board Members or Alternate Board Members from the City of Bellevue, the City of Issaquah, the City of Kirkland, the City of Redmond, Sammamish Plateau Water and Sewer District, Skyway Water and Sewer District and the City of Tukwila were present, constituting a quorum.

#### CONSENT ITEMS

- A. Approval of Agenda
- B. Approval of Minutes from the Regular Meeting held on May 23, 2007
- C. Approval of the revised Treasurer's Report

A motion to approve the consent items was made by Joe Forkner, seconded by Mary-Alyce Burleigh and unanimously approved.

#### PUBLIC COMMENT

John Bell, Tribal Counsel representing the Puyallup Tribe of Indians (PTI) addressed the Board regarding settlement discussions with Cascade and Puget Sound Energy, and delays caused by Pierce County and Lake Tapps homeowners. Mr. Bell presented suggestions for moving forward. Following Mr. Bells remarks, Mr. Degginger expressed his appreciation for the cooperative approach PTI has shown. A letter to Cascade from the Tribal Counsel dated June 21, 2007 requesting attendance at Cascade's Board Meeting was distributed with the June Board package.

#### ACTION ITEMS

- A. Contract Extension for Gordon Thomas Honeywell Governmental Affairs

Gordon Thomas Honeywell Governmental Affairs (GTH) provided governmental affairs consulting services during the 2007 State Legislative Session. The current contract with GTH terminates on June 30, 2007. Based on the performance of GTH during the 2007 session, the Public Affairs Committee recommends amending the contract as described in the Proposal to Provide Governmental Affairs Services to Cascade which was included with the June Board package.

A motion to authorize the General Manager to execute an amendment to the consultant contract with Gordon Thomas Honeywell Governmental Affairs was made by John Marchione, seconded by Mary-Alyce Burleigh and unanimously approved. The amendment

will provide for: (i) extension of the termination date to December 31, 2007; (ii) increasing the monthly compensation amount from 3,000 to \$3,500; and (iii) incorporating the scope of work requested by the Public Affairs Committee.

B. Lake Tapps Water Quality Monitoring (Summer 2007)

Cascade has participated in water quality monitoring of the White River and Lake Tapps. The draft Report of Examination requires certain water quality studies to be conducted as a condition of the proposed water right. In the course of confidential settlement discussions with the Muckleshoot Indian Tribe (MIT), Cascade has received a proposal for monitoring water quality in Lake Tapps during the summer 2007. The MIT has proposed to conduct monitoring at three sites in the Lake. Samples would be collected six times (once in June, twice in July and August and once in September). Cascade has approached the Puyallup Tribe of Indians to solicit interest in conducting a similar sampling program.

A motion to authorize the General Manager to execute appropriate reimbursement agreements with the Muckleshoot Indian Tribe and the Puyallup Tribe of Indians for water quality monitoring in Lake Tapps during the period June through September 2007 was made by Lloyd Warren, seconded by Mary-Alyce Burleigh and unanimously approved with a maximum reimbursement of \$35,000.

C. Initiation of a consultant selection process for the development of an Organizational Strategic Plan

Initiate a process to develop and adopt an Organizational Strategic Plan that will be used as a tool to enable the Cascade Board and General Manager to structure the organization to successfully meet future demands. Specifically, through a Request for Qualifications process, select a consultant to conduct an assessment and make recommendations regarding 1) Cascade's current organization, staffing, and consultant usage; and 2) future organization, staffing, and consultant needs to enable Cascade to assume operational responsibility for the Lake Tapps reservoir and to oversee Cascade's capital construction program.

Consideration of a Service Contract with Ed Oberg Consulting, LLC in an amount not to exceed \$15,000 to manage the Organizational Strategic Plan process on behalf of the Board. Ed Oberg will be responsible for 1) identification of qualified consultants; 2) development of a consultant selection process; 3) ongoing management of the consultant; 4) liaison between the consultant and the Cascade Board, staff & Members; 5) issue resolution; and 5) ongoing progress reporting.

A motion to proceed with a process that will enable the Board to select a consultant to develop an Organizational Strategic Plan and authorize execution of a Service Contract with Ed Oberg Consulting, LLC to manage the Organizational Strategic Plan process was made by Lloyd Warren, seconded by Mary-Alyce Burleigh and unanimously approved.

A schedule of alternatives for the RFQ selection was distributed at the meeting and explained by Ed Oberg. It was the consensus of the Board to proceed with Alternative 2, which outlined a process to select a consultant at the September Board Meeting.

## STANDING COMMITTEE AND STAFF REPORTS

A. Executive Committee

No specific report.

B. Resource Planning Committee

The Planning Committee continued to work on finalization of Membership Audits.

An ordinance initiating the process to change the boundaries of the Skyway Coordinated Water System Plan to include all Cascade Members will be submitted to the King County Council. If approved, this ordinance will begin the process of developing a CWSP for Cascade Members consistent with the MOU between the County and Cascade. Council action is expected in September.

C. Membership Committee

No specific report.

D. Finance Committee

The Preliminary 2008 Budget has been developed and reviewed with Member staff and the Committee. A memorandum and spreadsheet from Steve Call were distributed with the June Board package.

E. Public Affairs Committee

Cascade has been invited to become a partner in sponsoring the 2008 Spring Garden Fair. The Fair is an annual event that has been held in Bothell and is sponsored by the City of Bothell, the Northshore Utilities District and the Woodinville Water District. The event has grown too large for its current venue. If Cascade agrees to participate in the event, the location would be moved to a Cascade Member. The estimated cost of Cascade's participation is \$7,000-\$10,000. This would be a new element in Cascade's conservation education program, which is consistent with the long-range conservation goal and program. A memorandum from Mike Brent was included with the June Board package.

It was the consensus of the Board to become a partner in sponsoring the 2008 Spring Garden Fair and move the location to a Cascade Member.

## GENERAL MANAGERS REPORT

The monthly Conservation Activities Report and Demand Summary were distributed with the June Board package.

## NEW BUSINESS

There was no new business for this meeting.

## ADJOURN

The meeting was adjourned at 5:00 PM.

Board Members signed approved Minutes and checks.

## NEXT MEETING DATE

The next regular meeting will be held:

July 25, 2007

3:30 PM – Executive Session

4:30 PM – Meeting of Cascade Water Alliance Board of Directors

ATTENDANCE

**Board Members Present:**

Grant Degginger, City of Bellevue  
Don Davidson, City of Bellevue  
Joe Forkner, City of Issaquah  
Mary-Alyce Burleigh, City of Kirkland  
John Marchione, City of Redmond  
Lloyd Warren, Sammamish Plateau W&S District  
Steve Stevlingson, Sammamish Plateau W&S District  
Jon Ault, Skyway Water & Sewer District  
Joyce Clark, Skyway Water & Sewer District  
Jim Haggerton, City of Tukwila

**Staff Present:**

Michael Gagliardo, General Manager  
Steven Call, Director of Finance  
Dennis Fields, Engineering Projects Manager  
Pamela Higbee, Office Manager

**Others Present:**

John Bell  
Alison Bennett  
Pat Brodin  
Dick Dorsett  
Joel Gordon  
Jim Gross  
Sarah Langton  
Erin Leonhart  
Sheldon Lynne  
Joyce Nichols  
Ed Oberg  
Dan Olson  
Nav Otal  
Michele Percussi  
Dawn Reitan  
Mike Ruark  
Ed Schild  
Betty Spieth  
Kris Turschmid  
Scott Thomasson  
Denny Vidmar

APPROVED BY:

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Grant Degginger, Chair

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Lloyd Warren, Vice Chair